

FARMINGTON POLICE DEPARTMENT

POLICY AND PROCEDURE



Policy Number:
242-06 **Effective Date:**
04/26/2017

Subject:
On-Call Schedule for Detectives

Approved by:

Steven D. Hebbe, Chief of Police



PURPOSE:

To establish a system to ensure that Detective Division personnel are available on a 24 hour basis.

POLICY:

It is the policy of the Farmington Police Department to maintain on-call Detective schedules to provide 24 hour availability.

PROCEDURE:

An assigned Detective Division supervisor is responsible for ensuring that Detective Division personnel are available on a 24 hour basis. Such availability is accomplished through Detective duty schedules, cell phone accessibility and the use of on-call schedules.

Detective personnel are normally assigned to work Monday through Friday between 0700 hours and 1700 hours. During time periods when Detective personnel are not on duty, one Detective Supervisor, one Detective, and one Crime Scene Investigator are assigned to an on-call status. On-call Detective personnel are available at all times during their designated on-call period by cell phone.

Rotating on-call schedules are prepared and distributed by an assigned Detective Division supervisor. Copies of the schedules are distributed to Detective Division personnel, the Communications Center, and the chain of command.

The decision to call out the on-call Detective is made by a Detective Supervisor, as needed. However, the on-call Detective Supervisor should always be notified at the occurrence of any of the following incidents:

1. All homicides, forcible rapes and armed robberies;
2. Burglaries where the shift supervisor or Field Evidence Technician is unable to process the crime scene;
3. Violent crimes which result in serious injury;
4. Violent felonies where the victim is a child;

5. All deaths, other than a known hospice patient, or those under the immediate care of a doctor.

In the event of a major crime scene the on-call Detective Supervisor is notified first. The on-call Detective Supervisor makes the decision to notify the on-call Detective , additional Detective Division personnel, the Crime Scene Investigator, and the Office of the Medical Investigator, or other resources as appropriate.